HSBC

1. Date 2 2 0 7 2 0 2 6

Export Documentary Credit (DC) Bill Negotiation/Trade Collection Instruction

To: The Hongkong and Shanghai Banking Corporation Limited (Bangladesh)

HSBC Bill Reference No (Bank Use only)

Export Account Number *(if known)*

2. Instruction (Application)

This is an application for the trade service(s) specified below. Please select the trade service(s) you require, complete the required information and provide any instructions related to the trade service(s).

2.1 Presentation/Negotiation under DC

- ☐ Payment to us after receipt of funds from the DC Issuing bank under DC without your financing
- ☐ Checking of documents is requested
  (Note: No checking of documents will be performed unless the Bank agrees to the Customer's request to do so)
- ☐ For negotiation (purchase/prepayment/advance) under the DC
  - ☐ After receipt of acceptance from DC Issuing Bank
- ☐ Other *(please specify)*

2.2 Documents for Collection

- ☐ Payment to us after proceeds received under D/P or D/A
- ☐ Financing under D/P or D/A

3. Other Instructions

4.1 Beneficiary/Drawer Name *(the Customer)*

4.2 Beneficiary/Drawer Address

4.3 Name of Contact Person

4.4 Contact Tel Number

5.1 Applicant/Drawee (Buyer) Name

5.2 Applicant/Drawee (Buyer) Address

Address1
Address2
Address3
Country / Territory

5.3 DC Number

5.4 DC Issuing Bank/Collecting Bank Name and Address

Name
Address1
Address2
Address3
Country / Territory

5.5 Customer's Reference Number *(e.g. Invoice number)*

5.6 HSBC Reference Number *(e.g. DCAAMXXXXXXX)*

6.1 Bill Currency and Amount *(Claim amount)*

6.2 Bill Currency and Amount in Words *(Claim amount)*

6.3 Tenor

☐ Sight / ☐ ____ days

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7. Brief Description of Goods *(e.g. Toys, Garments, etc)*

8. Insurance

☐ Insurance to be covered by Applicant/Drawee (buyer)Policy ☐ Please arrange the marine insurance to protect our title of goods during transit to destination under FOB or CFR term

9. Number of Documents attached ☐ *(provide total number of original and copies of documents attached to this application)*

Document	Org	Copy	Document	Org	Copy
9.1 Drafts			9.2 Invoices		
9.3 Customs Certificate			9.4 Customs Invoice		
9.5 Insurance Policy / Certificate			9.6 Packing list		
9.7 Weight List / Note			9.8 Certificate of Origin		
9.9 Bill of Lading			9.10 Airway Bill		
9.11 Inspection Certificate			9.12 Export Licence		
9.13 Non-negotiable B/L			9.14 Beneficiary certificate		
9.15 Forwarders Cargo Receipt			9.16 Shipment advice		
Other Documents			9.17 GSP Form A		
9.18			9.19		
9.20			9.21		
9.22			9.23		

10. Proceeds to first settle Import Bill

For ☐ Back-to-Back DC / ☐ EWB / ☐ Transfer DC Documents

Amount ☐ Bill Number / Transfer DC Number / Back to Back DC number ☐

11. Proceeds Disposal

☐ Deduct *(Amount)* ☐ to repay loan number ☐

☐ Credit Our account number ☐ Currency ☐ and A/C ☐ Current / ☐ Savings

Use Exchange Contract to convert proceeds *(if applicable)* Contract No. ☐

12. Account No. and Currency to be debited for Charges *(if applicable)*

☐ Currency ☐ and A/C ☐ Current / ☐ Savings

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BILLS UNDER DA/DP

13.1 Document Release

☐ Release Documents against Payment – D/P

☐ Release Documents against Acceptance – D/A

☐ Acceptance/Payment may await Arrival of Carrying Vessel

13.3 Waive Interest and Charges

If charges and/or interest refused ☐ Waive/ ☐ Do not Waive

13.5 Charges

☐ COLLECT Overseas Charges from the Drawee

☐ DEDUCT Charges from the proceeds

13.2 Protest

For Non-acceptance and/or Non-payment

☐ Protest/ ☐ Do not Protest

13.4 Interest

☐ Collect Interest @ ____ % p.a. from Drawee

from date of ____

until date of ____

14.1 Agent Name

14.2 Agent Payment

☐ From proceeds deduct

14.3 Agent Contact Details (in case of need but without authority to amend terms of the bill)

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by the Customer at/ from www.gbm.hsbc.com/gtrfstt or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).
This amendment application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement. By signing this amendment application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms applies to the above requested trade service(s).

Signed for and on behalf of the Customer:

PLEASE VALIDATE THIS FORM BEFORE PRINTING AND SIGNING

Company Chop *(if applicable)*

Authorized Signatories

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