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Together we thrive

Guidelines for processing of US Dollar Investment Bonds (USDIB)

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☐ US Dollar Investment Bond (USDIB) Purchase Guideline

- Download the following forms from HSBC https://www.hsbc.com.bd/1/2/retail-banking/sanchayapatra-govt-bond in your laptop or desktop computer
  - USDIB Purchase Form (Form DIB-1)
  - Account Debit Instruction
- Fill up the forms with appropriate information in relevant fields as per following Dummy Form.

1. USDIB Purchase Form (Form DIB-1)

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FORM NO. DIB-1

APPLICATION FOR PURCHASE US DOLLAR INVESTMENT BOND

S1 No. Dated..15-09-2020.....

The Manager
HSBC.....
.....

Dear Sir,

I ....IMRAN KHAN.....
(Name in Block Letters)

intend to purchase 3-years US Dollar Investment Bond to the face value of US$..10,000.....

(US$ ....TEN THOUSAND.....) only. My address, the name and address of the nominee and the bank branch (paying office) where from the amounts becoming due against the Bond(s) as interest, redemption value and death-risk-benefit (if admissible) will be drawn as under :-

Name and address of		Name of Paying Office
Holder	Nominee	
IMRAN KHAN HOUSE: 01, ROAD: 02, DHANMONDI, DHAKA-1200, BANGLADESH	IMRAN KHAN HOUSE: 01, ROAD: 02, DHANMONDI, DHAKA-1200, BANGLADESH	HSBC

2. Relation with the nominee : SPOUSE
3. I accept the conversion rate applied by you.
4. I declare that -
   (a) I am a non- resident account holder bearing Passport No AB 1234567..... and I maintain F.C. Account No..013-123456-789..... with HSBC..... and I earn my wage/income
   as CHIEF ENGINEER..... in IBM.....
   (status)
   (b) My date of birth is 01-01-1980.....
5. I solemnly affirm that-
   (i) The statements made above are true and the funds tendered for purchase of the Bond(s) represent savings out of my income aborad which have not been received from Bangladeshi services.
   (ii) The Statements made above are true to the best of my knowledge and belief.
6. (In case of purchase of Bond aboard), I select .....branch of your banks as the paying office.
7. I hereby agree to abide by the U.S Dollar Investment Bond Rules, 2002.

HSBC

HSBC

Yours faithfully,

Signature of purchaser

Name in block letters: IMRAN KHAN

Address

(a) Abroad : CARTER HOUSE WAY, MARYLAND, USA

(b) In Bangladesh : HOUSE: 01, ROAD: 02, DHANMONDI,DHAKA, BANGLADESH

Passport No. : AB 1234567

Place of Issue : DHAKA

F.C Account No. : 013-123456-789

.....

8. Particulars of the Bond(s) issued :

Bond S1. No.	Denomination	Name and address of Bond		Name of Paying Office
		Holder	Nominee	
		IMRAN KHAN HOUSE: 01, ROAD: 02, DHANMONDI, DHAKA-1200, BANGLADESH	IMRAN KHAN HOUSE: 01, ROAD: 02, DHANMONDI, DHAKA-1200, BANGLADESH	HSBC
Total amount				

The Bond(s) as detailed above has/have been issued.

Authorised Officer Authorised Officer

.....

Received the Bond(s) detailed above of the face value of

US$ .....(US Dollar .....) only

which confirm to my specification.

Signature of applicant

Issued by The Hongkong and Shanghai Banking Corporation Limited in Bangladesh [September 2020]

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2. Account Debit Instruction_USDIB

HSBC

Customer Copy

SAVE

Bank Copy

The Hongkong and Shanghai Banking Corporation Limited
Incorporated in the Hong Kong SAR with limited liability

Date 0 1 0 1 2 0 2 0

FORM FOR PROCESSING OF GOVERNMENT SAVINGS CERTIFICATES / BOND ISSUANCE

Please tick(✓) where applicable and use **BLOCK LETTERS**

Please specify the branch name for collection

DHANMONDI BRANCH

The Manager
HSBC, Bangladesh DHANMONDI BRANCH Branch

Dear Sir

Please issue Government Savings Certificate/Bond following the Informations below

Name of the Account Holder	Mr. Imran Khan
Account Number to be Debited	0 0 1 — 1 2 3 4 5 6 — 1 2 3
Address (as per the bank record)	H: 01, Rd: 02, Dhanmondi, Dhaka
Mobile Number of the Account Holder	0 1 7 1 3 0 0 0 0 0 0
Beneficiary Name on the Bond Script to be issued	Mr. Imran Khan
Currency of the account to be Debited	❑ BDT ✓ USD ❑ GBP ❑ EUR
Amount to be issued	In Figures 10,000.00 / In Words Ten Thousend only
Type to be issued	❑ Bangladesh Sanchaya Patra (BSP) ❑ Three Months Interest Bearing Sanchaya Patra (TSP) ❑ Family Sanchaya Patra (FSP) / ❑ Wage Earner Development Bond (WEDB) ✓ USD Investment Bond (DIB) ❑ USD Premium Bond (DPB)

Declaration against Purchase (Only Applicable for BSP/TSP/FSP):

I/we confirm that I/we have already purchased BSP/TSP/FSP for BDT(in figures).....
(in words) ..... only in individual name and / or BDT (in figures).....
(in words) ..... only in joint name.

Terms and Conditions : Customer hereby agrees to the following Terms and Condition:

- BSP/TSP is allowed only BDT3,000,000.00 in individual name or BDT 6,000,000.00 in joint names and FSP is allowed only BDT 4,500,000.00 in individual name set by the Bangladesh Bank for Purchasing such financial instruments from within the bank or outside the bank
- No interest shall be gained in case of purchase of over limit BSP/TSP/FSP from the Bank or other organization.
- **Government Savings Certificate** & **Bond** interest rate will remain fixed subject to government Bond Policy for the entire tenure until maturity and in case of early encashment before maturity the interest rate breakdown will be applicable as per Government Bond Policy during issuance of Bond script/s.
- The interest rates of bonds are subject to change as per the direction of Regulatory Authority.
- HSBC does not give any tax advice to the customer and the customer has full responsibility to full comply with all of his/her tax obligation. If the customer has tax obligation in the USA, HSBC understands that customer will fulfill all related requirements on their own responsibility.
- Customer is required to collect the Online Version Certificate or instrument(s) within 30 working days from the date of issuance of the instrument(s)
- The bank will not be liable for any damages or losses for uncollected bonds if any failure for collection within stipulated timeline.

I/we confirm that I/we have instructed HSBC to undertake the above transaction(s) on my/our behalf and also confirm that I/we have not received any investment advice, suggestions or other guidance from HSBC relation to the investment(s) detailed above. I/we further confirm that any transaction I/we have decided to make is being made at my/our own volition and at my/our own risk having read and understood all relevant product literature and key risks and features of the product. I/We acknowledge and understand that the arrangement of any transaction by HSBC on my/our behalf is not in any way a confirmation or an endorsement from HSBC that it is suitable for me.

I/We hereby declare that the acknowledgement has been signed & executed by me/us with complete understanding. I/we shall not hold HSBC or any of its employees liable if there is any negligence on my/our part to fill this form duly and understand the terms and conditions.

S.V

.....
Signature of the Account Holder(s)

Name Mr. Imran Khan .....

1. Savings Certificates/Bond Holder

S.V

.....
Signature of the Savings Certificates/Bonds Holders

Name Mr. Imran Khan .....

2. Savings Certificates/Bond Holder

S.V

.....
Signature of the Savings Certificates/Bonds Holders

Name .....

For Bank Use only

Photo Verified by	**Initial**

Document Version: October 2018

- Take print out of the filled up forms and sign in appropriate places
- In the account debit instruction the signature should match with signature used for debiting your HSBC account.
- In addition to aforementioned form you need to arrange the following and submit all these at HSBC Branches
  - Photocopy of your valid passport (Bangladeshi/Foreign) including respective pages where Visa information, Arrival & Departure date are mentioned
  - NID/passport copy of the nominee

☐ US Dollar Investment Bond (USDIB) Encashment Guideline

- Download the following form from HSBC https://www.hsbc.com.bd/1/2/retail-banking/sanchayapatra-govt-bond in your laptop or desktop computer
  - USDIB Principal claim Form (Form DIB-2)
  - USDIB Interest claim Form (Form DIB-3)
  - Encashment Form _ Sanchayapatra or NRB bonds
- Fill up the forms with appropriate information in relevant fields as per following Dummy Form.

1. USDIB Principal claim Form (Form DIB-2)

HSBC

ডিআইবি-২

ব্যবস্থাপক

HSBC

প্রিয় মহোদয়

মার্কিন ডলার "ইনভেষ্টমেন্ট বন্ডের" আসল দাবী প্রসঙ্গে।

আমার নিম্নবর্ণিত বন্ড/বন্ড সমূহ দাখিল পূর্বক মার্কিন ডলার ইনভেষ্টমেন্ট বন্ড রুলস্ ২০০২ মোতাবেক ..... তারিখে বিনিয়োগকৃত ইনভেষ্টমেন্ট বন্ড/বন্ড সমূহের অভিহিত মূল্য পরিশোধের জন্য এবং প্রদেয় অর্থ .....HSBC.....ব্যাংকের.....শাখায় আমার হিসাব নং .....013-123456-789..... তে জমা করিবার জন্য আপনাদিগকে অনুরোধ জানানো যাইতেছে ।

পূর্ণ নাম(স্পষ্টাক্ষরে/Block Letter):- IMRAN KHAN
ঠিকানা : (দেশে)
বর্তমান : HOUSE: 01, ROAD: 02, DHANMONDI, DHAKA-1200, BANGLADESH

স্থায়ী : HOUSE: 04, ROAD: 08, GULSHAN, DHAKA, BANGLADESH
ঠিকানা : (বিদেশে) CARTER HOUSE WAY, MARYLAND, USA

জাতীয়তাঃ- BANGLADESHI
দূরালাপনি (যদি থাকে):- 01712345678

ইস্যুর তারিখ	ইস্যুকারী শাখা	বন্ডের সিরিজ ও নম্বর	মূল্যমান	বন্ডের সংখ্যা	মোট অভিহিত মূল্য
01-JANUARY-2020	HSBC, BARIDHARA	AI 1234567-68 AC1234567	USD 5000 USD 3000	02 01	USD 13000

বন্ড ধারকের স্বাক্ষর

আমি উপরোল্লিখিত মার্কিন ডলার ইনভেষ্টমেন্ট বন্ডের/বন্ড সমূহের অভিহিত মূল্য বাবদ মার্কিন ডলার/টাঃ .....
(কথায়.....) মাত্র .....ব্যাংকের ..... শাখার মাধ্যমে বুঝিয়া পাইলাম ।

বন্ড ধারকের স্বাক্ষর

Issued by The Hongkong and Shanghai Banking Limited Bangladesh

2. USDIB Interest claim Form (Form DIB-3)

HSBC

ডিআইবি-৩

ব্যবস্থাপক

HSBC

প্রিয় মহোদয়

মার্কিন ডলার "ইনভেষ্টমেন্ট বন্ডের" সুদ দাবী প্রসঙ্গে।

আমার নিম্নবর্ণিত বন্ড/বন্ড সমূহ দাখিল পূর্বক মার্কিন ডলার ইনভেষ্টমেন্ট বন্ড রুলস্ ২০০২ মোতাবেক ..... তারিখে সমাপ্ত.....হইতে.....অর্ধবর্ষের সুদ পরিশোধের জন্য এবং প্রদেয় সুদের অর্থ .....HSBC..... ব্যাংকর.....শাখায় আমার হিসাব নং .....013-123456-789..... তে জমা করিবার জন্য আপনাদিগকে অনুরোধ জানানো যাইতেছে ।

পূর্ণ নাম(স্পষ্টাক্ষরে/Block Letter):- IMRAN KHAN
ঠিকানা : (দেশে)
বর্তমান : HOUSE: 01, ROAD: 02, DHANMONDI, DHAKA-1200, BANGLADESH

স্থায়ী : HOUSE: 04, ROAD: 08, GULSHAN, DHAKA, BANGLADESH
ঠিকানা : (বিদেশে) CARTER HOUSE WAY, MARYLAND, USA

জাতীয়তাঃ- BANGLADESHI
দূরালাপনি (যদি থাকে):- 01712345678

ইস্যুর তারিখ	বন্ড নম্বর	মূল্যমান	বন্ডের সংখ্যা	মোট অভিহিত মূল্য
01-JANUARY-2020	AI 1234567-68 AC1234567	USD 5000 USD 3000	02 01	USD 13000

বন্ড ধারকের স্বাক্ষর

আমি উপরোল্লিখিত মার্কিন ডলার ইনভেষ্টমেন্ট বন্ডের/বন্ড সমূহের .....তারিখ পর্যন্ত .....অর্ধবর্ষের সুদ বাবদ মাঃ ডাঃ .....(কথায়.....) মাত্র .....ব্যাংকের ..... শাখার মাধ্যমে বুঝিয়া পাইলাম।

বন্ড ধারকের স্বাক্ষর

Issued by The Hongkong and Shanghai Banking Limited Bangladesh

HSBC

3. Encashment Form _ USDIB

HSBC

Branch GULSHAN Date 0 1 / 0 1 / 2 0

Government Savings Certificate/non-resident Bangladeshi (NRB) Bonds Encashment Request Form

☐ PSP ☐ BSP ☐ TSP ☐ TSP Coupon ☐ WEDB ☑ USDIB ☐ USDPB

I hereby issue the mandate/instruction to the The Hongkong and Shanghai Banking Corporation Limited, Bangladesh to encash the following Government Savings Certificate/ NRB Bonds currently held by me to my

Account No: 001-123123-001 Account Name IMRAN KHAN

Details of Government Savings Certificate/NRB Bonds Requested to be Encashed

Type of Bonds	Registration No.	Serial No.	Amount
USDIB	DIB 123456	AI 1234567-68	10000
USDIB	DIB 123456	AC 1234567	3000
Total Amount			13000

I/We acknowledge that the interest rate will remain fixed subject to the relevant Savings Certificate/Bond rules issued by the regulator for the entire tenure until maturity and in case of early encashment before maturity, the interest rate will be applicable as per Government Savings Certificate/Bond rules (i.e. Sanchayapatra Rules, 1977; The Wage Earner Development Bond Rules, 1981; U.S. Dollar Investment Bond Rules, 2002; The U.S. Dollar Premium Bond Rules, 2002) during issuance of Bond script/s. The interest rates of bonds are subject to change as per the direction of the Regulatory Authority. I/We hereby declare that the acknowledgement has been signed & executed by me/us with complete understanding of the applicable rules and regulations, including (without limitation) the applicable rules and regulations with respect to encashment of the aforementioned savings certificates/bonds.
Thanks for your kind co-operation

Yours faithfully

.....

Signature of the bond/ Account Holder/s

Name IMRAN KHAN

Address (as per bank record) H: 01, RD 02, Dhanmondi, Dhaka

Phone Number 01712345678

For Bank use only

Photo and Signature Verified by	Initial

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- Take print out of the filled up forms as per following and sign in appropriate places in each form.
  - Form DIB 2 - 03 Copies for each registration for redemption purpose
  - Form DIB 3 - 03 Copies for each registration for Interest Claim purpose
- Submit all these forms along with signed original USDIB leaf at HSBC Branches

HSBC

☐ US Dollar Investment Bond (USDIB) Interest Claim Guideline

- Download the following form from HSBC https://www.hsbc.com.bd/1/2/retail-banking/sanchayapatra-govt-bond in your laptop or desktop computer
  - USDIB Interest claim Form (Form DIB-3)
- Fill up the form with appropriate information in relevant fields as per relevant dummy Forms mentioned earlier
- Take print out of the filled up forms as per following and sign in appropriate places in each form.
  - Form DIB 3 - 03 Copies for each registration for Interest Claim purpose
- Submit all these forms along with signed original USDIB leaf at HSBC Branches

☐ US Dollar Investment Bond (USDIB) Reinvestment Guideline

- Download the following forms from HSBC https://www.hsbc.com.bd/1/2/retail-banking/sanchayapatra-govt-bond in your laptop or desktop computer
  - USDIB Purchase Form (Form DIB-1)
  - USDIB Principal claim Form (Form DIB-2)
  - USDIB Interest claim Form (Form DIB-3)
  - Account Debit Instruction
- Fill up the forms with appropriate information in relevant fields as per relevant dummy forms mentioned earlier.
- Take print out of the filled up forms as per following and sign in appropriate places in each form.
  - Form DIB 3 - 03 Copies for each registration for Interest Claim purpose
  - Form DIB 1 - 01 Copy
  - Account Debit Instruction - 01 Copy
- In the account debit instruction the signature should match with signature used for debiting your HSBC account.
- In addition to aforementioned form you need to arrange the following and submit all these at HSBC Branches
  - Photocopy of your valid passport including respective pages where Visa information, Arrival & Departure date are mentioned
  - NID/passport copy of the nominee

Issued by The Hongkong and Shanghai Banking Corporation Limited in Bangladesh [October 2020]