

To: **The Hongkong and Shanghai Banking Corporation Limited**

<b>For Bank Use Only</b> Shipping Guarantee Number
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Branch
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**APPLICATION FOR GOODS RELEASE**

Note: Please tick the appropriate circle(s)

Documentary Credit Number (if applicable)	Goods Amount	Date
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**Details of Goods (This section MUST be completed)**

Description			Marks and Numbers
Quantity	Gross Weight	Invoice Number	

**Goods Release Method and Details of Documents**

**Goods Shipped by Sea (Release under Shipping Guarantee)**

I/We hereby acknowledge receipt of above-mentioned merchandise from The Hongkong and Shanghai Banking Corporation Limited under Letter of Guarantee countersigned by them subject to the terms of the "Trade Financing General Agreement" (or, as the case may be, in accordance with the "General Security Agreement Relating to Goods") executed by me/us against Bill under the above DC (if applicable) drawn on me/us which is in transit.

Name of Shipping Company	Shipping Company Code (for Bank Use Only)
Name of Vessel	Bill of Landing Number

In making this application for the release of goods under shipping Guarantee, I/we authorise you to effect payment of the relative Bill on presentation event where documents contain discrepancies.

**Goods Shipped by Air/Parcel Post (Release under Air Waybill/Parcel Post Receipt)**

Please endorse to my/our order the following  Air Waybill/  Parcel Post Receipt Relating to the Bill Drawn on me/us which is in transit:

Air Waybill/Parcel Post Receipt Number	Flight Number
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In making this application for the release of goods, I/we accept liability for payment of the relative Bill even where documents contain discrepancies.

**The release of goods (for any of the above method) is to be against**

- A debit to my/our Account Number  for the goods amount
- at your Current Selling Rate  against my/our Contract Number
- the trust arrangement for the value of the goods.
- others

- ◆ The above option is available subject to availability of required foreign currency.
- ◆ The Bank, at all times, at its sole discretion, reserves the right to refuse to proceed with this option.

**Bill Settlement instruction**

- The Payment Is**
  - to be converted to  Foreign Currency  at your Current Selling Rate.
  - Foreign Currency  against my/our Contract Number
  - not to be converted.
  - others

- ◆ The above option is available subject to availability of required foreign currency.
- ◆ The Bank, at all times, at its sole discretion, reserves the right to refuse to proceed with this option.

**Settlement instruction is to be given at a later date.**

I/We authorise you to hold all money paid to you in relation hereto as a marginal deposit against any liability incurred by you in connection with the above transaction and you are hereby authorised to apply all or part of such deposit at your discretion in settlement of the whole or part of such liability together with commission and other charges connected therewith and, if necessary for the foregoing purpose, to convert such deposit into the required currency at the exchange rate ruling at the date such conversion is made.

I/We confirm that all documents in relation to the above bill drawn on me/us remain at all times your property and are and will be released to me/us on trust only and that all such documents, the goods to which they relate and the proceeds of their and will be held by me/us on trust for you and solely to your order and will be separated from and do not form part of my/our property.

I/We shall indemnify you against all actions, claims, demands, liabilities, losses, damages, costs, charges and expenses which may result or which you may sustain, suffer or incur in connection with or arising in any way whatsoever out of the Letter of Guarantee issued by you, and shall pay you forthwith on demand all moneys and liabilities whatsoever which may from time to time be claimed or demanded for you, or which you will pay or become liable to pay or sustain, suffer or incur under or by reason of or in connection with the issuance of the Letter of Guarantee.

I/We confirm that on receipt of the bills for the goods, I/we shall return the Shipping Guarantee to you for cancellation/redemption.

Name of Contact Person
Contact Telephone Number
Imports Account Number

X  
Authorised Signatures(s) and Chop

<b>For Bank Use Only</b>									
DC Overdrawn by (Amount)	Goods Description in DC matches with Shipping Guarantee /Invoice /Transport Document <input type="radio"/> Yes <input type="radio"/> No				Document(s) Received	First Checked by	Second Checked by (officer)		
SGT/AWR Transaction	Captured by	Checked by	Approved by	Date	Shipping Guarantee Redemption	Captured by	Approved by	Date	
					<input type="radio"/> Invoice Copy	<input type="radio"/> Transport Document Copy			